

Signature 9/21/03

EMPLOYEE CHANGE OF HOURS/CHANGE DAYS WORKED IN WEEK

Employee Name: Elisabeth O'Brien Today's Date: 8/19/03

Employee ID# 118097 Division Drylab Effective Date: 9/22/03

Supervisor Approval: *Devin McCarty* 8/19/2003

Bureau/Division Approval: _____

HR Director / Budget: _____

ENTER NEW SCHEDULE

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	Total Weekly Hours
Scheduled Hours		7-4 ³⁰	7-2	7-4 ³⁰	7-2	7-2		
Total for day		9.0	6.5	9.0	6.5	6.5		37.5

Increase: 18.75

Decrease:

Entered By: C. Mancini

Date: 9/4/03